



Longacres Equestrian Association

NOTIFICATION OF FORMATION MEETING

8TH MAY 2021

You are herewith notified of the Formation Meeting of Longacres Equestrian Association, which will take place on **Saturday 8th May 2021 at 10:00**. The meeting will take place at the **Silverleaf Stables, 13 Newmarket Street, Longacres Estate**. You will be able to register for the meeting and sign up for membership from 09:00.

The items of business to conclude will be to:

1. Register members to the Association
2. Present and Approve/Accept the Constitution
3. Elect Trustees/Committee members
4. Deal with such other business as may be dealt with at the Founding Meeting.

The following documents are attached to this notice:

1. Agenda.
2. Constitution.
3. Membership Form.
4. Proxy form for members that cannot attend the Founding Meeting.
5. Trustee or Committee member nomination form.

Please review the constitution in preparation for the Founding Meeting.

Should you have any questions regarding anything related to the founding of the Longacres Equestrian Association, please forward such queries to:

Longacres.Equestrian.Assoc@gmail.com from where your questions will be answered in one compiled question and answer report.

Please note that the election of Trustees will take place during the Founding Meeting. Accordingly please take note of Section 6 of the Constitution for details related to the election of Trustees

Please note that you can appoint a proxy (of a paid member) to vote on your behalf if you cannot attend the meeting. There will not be a set determined number of members, to ensure that the meeting has a quorum and can go ahead on the planned date, as this will be the founding meeting. You can appoint a proxy by completing the attached Proxy form, having it duly signed and forwarding to Longacres.Equestrian.Assoc@gmail.com

A General item has been included on the Agenda. This allows members the opportunity to include general matters on the Agenda, prior to the meeting that they wish to be discuss at the Founding Meeting. In order to ensure that everyone is prepared to discuss these matters, it is required that you submit your item for the General Agenda Item no later than 18h00 on Wednesday, 7th May 2021 in order for these items to be included in the agenda and allow for any necessary preparation that may be required.

Additional Note

1. Membership to the Association is completely voluntary i.e. all Longacres Estate Home Owners will **not** automatically be a member of the Equestrian Association.
2. An initial membership fee of R200 per year has been set for payment, on or before the Founding Meeting on the 8th May 2021. If you are not a paid member you can not be nominated or be eligible to serve as a trustee or a committee member, of the Equestrian Association.
3. The membership is not restricted to horse owners exclusively, any property owner, tenant or livery client may be a paid member, please read Section 5 of the constitution for the description of membership.
4. Every paid up member will be eligible to vote (with certain restrictions).
5. HOA Members, under 18 years of age, (dependents of HOA members) are encouraged to join, the only proviso would be voting related to the HOA open space and related property matters, would rest with the HOA member. This also applies to Associate Members.